

F ine A rts F iesta

Post Office Box 2053, Wilkes-Barre, Pennsylvania 18703-2053
Telephone 570-885-0419 May 16-19 2024

Brian I. Benedetti, Executive Director

27 December 2022

Dear Food Vendor,

Hope this letter finds you and your well and safe in the New Year. In 2023 we enjoyed an exceptional festival and are hoping for a repeat!

It is time to bid on food vendor spaces for the 2024 Fine Arts Fiesta, our 68th Year!

All bids must include a full food and beverage menu and prices, linear foot bid (all bids begin at \$25.00 per linear foot, **minimum of 10' frontal**, description of food vendor stand and a photograph of approximately how it will appear.

Deadline for hard copy bids is postmarked April 10, 2024. No exceptions made.

We remain concerned with Covid protocols, food freshness, proper temperatures, quality, refrigeration, stand cleanliness and as always over all aesthetic presentation of all vendor spaces. Again we shall provide a water disposal tank to meet state and federal standards.

In the event two vendors bid with the same food item the higher bid will always prevail. If there is a tie the vendors will have to rebid for the space. Upon a second tie a drawing will be held with the festival board at large present.

All successful bidders will be notified by hard copy letter and have 7 days to pay their fee in full unless otherwise arranged with me. There is a 20% commission due daily before leaving the festival site to the Fine Arts Fiesta on all the gross sales.

Please be reminded that the Wilkes-Barre City license fees* are now: \$300.00 first time one year, and good for all city functions except the Farmers Market, \$200.00 renewal year, and \$150.00 Temporary 4 day License. The four day has been added for those only choosing to do Fiesta. Any questions call the city 570 208-4149.

Interested vendors should read the following carefully before submitting their bids.

_The Fine Arts Fiesta reserves the right to accept or reject any and all bids. No distinction will be made between profit or not-for-profit vendors.

_Vendors must provide the Fine Arts Fiesta with a certificate of broad form comprehensive general public liability insurance with the Fine Arts Fiesta listed as additionally insured with a minimum of one million dollars coverage seven days before the fiesta opens on 16 May 2024.

_A detailed contract will be signed by all successful bidders which must be signed with the amount due for the agreed upon frontage upon 15 May 2024 1 pm check in set forth in the bid form.

_If you are interested in bidding, please complete the enclosed bid form and return it by the date specified on the bid form.

Remember there is a 20% commission due daily to the Fine Arts Fiesta on the gross sales collected nightly.

If you have any questions please do not hesitate to call me between 8:30 AM and 3:30 PM at 570 885-0419 or at brianjbenedetti@aol.com.

Good luck and we hope to see you at Fiesta Sixty Eight, ***Piece of Art!***

Sincerely,

Brian J. Benedetti **as of this letter date thus far no increase has been indicated to us.*